

# Contact:



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www.devgilman.com

# **Technical Skills:**

Adobe- Photoshop, Lightroom, InDesign, Illustrator (10+ years) Microsoft- Word, Excel, Power Point SQL **R**-Programming Wordpress HTML + CSS

# **Personal Skills:**

- Leadership
- Time Management
- Organization
- Marketing
- Design
- Layouts
- Typography
- Photography
- Concepting
- Web Design
- Database Management
- Data Analysis

# About Me:

Motivated, self-starter looking to rejoin the workforce, and put my interpersonal skills to use. Most recently, I've spent my time volunteering for the Soldier and Family Readiness Group as company leader. I also completed a professional certificate in Data Analytics from Google.

## Education:

Google Certificate, 2022-2023 **Data Analytics** 

Savannah College of Art and Design, 2009-2013 Bachelor of Fine Art Advertising GPA 3.38 SCADDY Recipient- Silver 2013

Pomfret School, 2009-2013 College Prepatory Boarding School

## **Experience**:

#### **Owner/Manager of rental property** Sunbury Marsh LLC 2022-Current

• Managed accounting work and business administration, processed rent payments, and maintain property ledger • Oversaw property listing, vetted tenants, handled

- contract negotiations • Communication and management of
- tenant relations
- Outsourced vendors for repairs and maintenance

### Homemaker

## Self-Employed 2013-Current

- Generating a monthly budget, paying bills, finding cost savings
- Home upkeep such as cleaning, organizing, and yard work

• Coordinating monthly appointments, extracurriculars, and school events for 3 small children

• Created, planned, and supervised several home renovations

### Freelance Marketer 2013-2017

• Developed and executed marketing strategies with several clients, each from diverse market backgrounds

• Created key marketing communication pieces in both print and digital forms

• Experience in copy writing and editing, Word Press and light website management, brochures and flyers, large scale banners for conference booth, billboard design, social media marketing, and email marketing photography and photo editing